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TOWN CLERK

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DUXBURY, MASS.



## Town of Duxbury Community Preservation Committee

### Minutes of October 16, 2014

The Community Preservation Committee (CPC) met on Thursday, October 16, 2014 at 8:00 AM in the Mural Room at the Duxbury Town Hall.

**Members Present:** Holly Morris, Chair; Jim Borghesani; Tony Kelso; Cynthia Ladd Fiorini, Kathy Palmer, Sarianna Seewald, Terry Vose

**Members Absent:** none

**Staff Present:** Joe Grady, CPC Administrator; Susan Ossoff, Administrative Assistant

The meeting was called to order by Chair Holly Morris at 8:05 am.

#### Financial Update

Holly Morris met with John Madden to review budget figures. The estimated local receipts for FY 2015 is \$452,255. The anticipated estimate for FY 2016 local receipts is \$464,000, and he is projecting a 25% State contribution. The Administrative portion of 5% is estimated at \$28,000 for FY 16; the 10% for housing, open space, and historical preservation are estimated as \$57,740 each. Estimated balances for the various reserves after Town Meeting are:

Historical:	\$ 395,764
Housing	\$ 277,098
Open Space	\$ 799,568
Undesignated	\$1,458,753

#### Applications Update

Holly Morris wants to have a primary and secondary reviewer for each project. These will be identified at the next meeting.

The projects are:

Project 2015-01, Myles Standish Homestead. This project is to get this site on the National Register of Historic Places.

Project 2015-02, Bradford House. A site visit will follow this meeting.

Project 2015-03, Alden House Assessment.

Project 2015-04, Land Acquisition: The Town's appraisal has been received by Joe Grady and the owner is awaiting their appraisal before negotiations can begin; the timeline is tight.

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The mission of the Town of Duxbury is to deliver excellent services to the community in the most fiscally responsible and innovative manner while endeavoring to broaden our sense of community and preserve the unique character of our town.

Project 2015-05, Housing Strategic Plan: Some clarification about this is needed, whether this is just for a survey.

Project 2015-06, Replenish Island Creek Subsidy: Holly Morris is going to check with the Town Manager as to whether this subsidy was approved by the Town. If it was approved, the Committee wants more information about how the money is used.

Project 2015-07, Restore Cemetery Fencing: Holly Morris said this application has to be carefully reviewed to ensure it is historic preservation and not maintenance.

Project 2015-08, Cemetery Records Shelving: Holly Morris suggested that perhaps these records could be kept in the Wright Building.

Project 2015-09, Library Cupola Restoration. This might be done as part of a roof project. Kathy Palmer asked if it is maintenance versus restoration; Holly Morris said there are guidelines for historical preservation and restoration projects, and this is something that would have to be evaluated.

Project 2015-10, Duxbury Bay Signage.

#### **New Business**

Kathy Palmer reported that there is an Open Space meeting next week. The new Chairperson is Kathy Cross. Kathy Cross hopes to work with the Conservation Commission and would like to have a member of the Open Space Committee be a member of the Conservation Commission.

#### **Administrative Matters**

A CPC meeting has been added on November 6. Upcoming meeting dates are October 30, November 6, and November 13 to meet with the applicants. The schedule will be as follows:

October 30: Projects 2015-01, 02, 03

November 6: Projects 2015-05, 06, 07, 08

November 13: Projects 2015-04, 09, 10

Minutes: On a motion by Cynthia Ladd Fiorini, seconded by Tony Kelso, it was voted 7-0-0 to approve the October 2, 2014 minutes.

Invoice: There is an invoice for engineering services for the Athletic Fields at the Chandler School from Gale Associates; Invoice #1408234 dated September 12, 2014 for \$3840. On a motion by Cynthia Ladd Fiorini, seconded by Terry Vose, it was voted 7-0-0 to approve the Gale Associates Invoice for \$3840.

The next scheduled meeting is October 30.

On a motion by Terry Vose, seconded by Cynthia Ladd Fiorini, it was unanimously voted 7-0-0 to adjourn the meeting at 9:07 am.

Respectfully Submitted,  
Susan Ossoff